**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

On **Wednesday 12th July 2017 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

A resident attended with particular interest in the Close House presentation.

Presentation by Andy Graham Close House regarding PGA golf tournament

Mr Graham went through the events in the Tournament Monday and Tuesday will be practice days with the Hero challenge on Tuesday evening, Wednesday is the Pro – Am then Thursday to Sunday the main tournament. Further details will be found in the next Heddon Gossip, the event will be televised for at least 4 days by Sky TV and it is hoped that this may bring more golfers to Close house and therefore more tourism to the area.

It was identified that the main item of interest to people in the village would be the traffic situation, the traffic plan with the County Council is not yet finalised but it is expected to be as follows: The entrance to the site will be through Heddon on the A69/B6528 with exiting traffic being directed west to Holeyn Hall crossroads and onto the A69 there. The public parking will be in the fields to the north of the B6528 between Houghton and Blue Bell cottages with a pedestrian bridge going over the main road to take people down into the site. The south side of the road will be parking for officials and suppliers with players only parking at Close House itself.

There will be plenty of traffic marshals and large signage to point people in the right direction. Andy will arrange for large signs to be placed in various areas of Heddon to ensure traffic does not go down Heddon Banks.

The rights of way of walkers around Close House will be diverted for the days of the tournament for reasons of security.

We think peak traffic times will be in the mornings and maybe on Tuesday evening for the Hero Challenge. Traffic will still be able to get through to Wylam and Horsley but there may be delays at peak times.

The resident was concerned about traffic from suppliers and contractors before the event using Heddon Banks, Mr. Graham said they would install some large signs to stop this happening approx. 5 weeks before the event.

# AGENDA

1. **PRESENT & APOLOGIES FOR ABSENCE –** Present **:** Mrs Gardner-Medwin (chair), Mr Armstrong, Mr Young, Mrs Thompson, Mr Stewart, Mr Pyle, Clerk (Mrs Pringle). Apologies Mr Avery, Mr Adams and Councillor Jackson
2. **DECLARATIONS OF INTEREST –** Mr Young for sports field lease and fence.
3. **MINUTES OF THE MEETING HELD ON 14th June 2017 – T**he minutes were authorised and signed off.
4. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Price for bus shelter seat | **Completed** |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| L Pringle | Standing Orders section 65 check with NALC | **Completed** |
| K Pearson | Price for covering under seesaw. | **Completed** |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Arrange removal of two tyre swings | **Completed** |
| R Young | Price for fencing – sports field | **Ongoing** |
| R Young | Arrange for electricity connection sports field | **Completed** |
| P Jackson | Contact the airport regarding residents issues | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | To confirm streets for 20mph speed limit | **Completed** |
| P Jackson | To organise removal of the public phone sign | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| A Gardner Medwin | Organise paving stones for around info boards | **Ongoing** |
| L Pringle | Organise airport meeting | **Completed** |
| L Pringle | Check extent of graffiti in the quarry | **Completed** |
| L Pringle | To check school compliance with resident | **Completed** |
| L Pringle | To speak to the tree surgeon re the lime tree in the welfare field and the chestnut Taberna Close | **Completed** |
| A Gardner Medwin | Gossip article tipping on common | **Completed** |

A finance meeting will be held in August regarding the sports field.

It was decided against putting an article in the gossip regarding tipping of garden waste on the common.

It was agreed to go ahead with a refill of chippings for under the seesaw in the Welfare Field.

Resident on Trajan Walk still unhappy with the school builders.

1. **COUNTY COUNCIL UPDATE –** No update this month
2. **FINANCE**

Sign off of June/July accounts – The accounts were accepted and authorised. It was also agreed to sign off cheques for the local suppliers during the summer break.

Authorisation for pre-payment of internal items sports field. It was agreed to allow the clerk to prepay for any internal sports field bills over the summer break.

Payroll issues NCC – The clerk informed the council about problems being experienced by the clerk with payments by direct debit to Northumberland County Council. The debit was taken from the wrong account, they were then unable to take a payment and requested a manual payment which was made but they took out a duplicate payment which was refunded but into the wrong account. A full explanation and back up emails available with the accounts.

Library doors – there had been a problem with the library doors which necessitated turning them off and on again but the switch was impossible to reach. It was agreed to move the switch to a more accessible position.

Budget Monitoring – No problems showed up within the monitoring, all within budget.

VAT workshop – There is a possibility that the council could need to be VAT registered due to changes in regulations. The clerk is checking this subject out. It was agreed for the clerk to attend a VAT workshop when one was sourced.

1. **PLANNING**

**Applications**

17/02116/FUL | New vehicular access across field with hardstanding car port for 3 cars | Land West Of Houghton Manor Heddon-On-The-Wall Northumberland. No objections

17/00429/PREAPP | Revisions to 3 dwellings to be constructed under planning permissions (16/01391/VARYCO) and (17/00136/FUL) - Conversion of partially demolished barn to form an amenity building in lieu of amenity building to be constructed under implemented planning permission (CM20100807).. | Land North And East Of Holmeside Bungalow Birk Road Heddon-On-The-Wall Northumberland. No objections

 **Applications Granted**

17/01409/FUL - 45 Military Road, single story kitchen dining extension full width of house at rear

1. **FLY TIPPING**

Mill Lane – there have recently been 4 instances of fly tipping on Mill Lane. The County council have been contacted each time and have come to remove the rubbish very quickly.Research via the Keep Britain Tidy website has identified that 47% of people don’t know that they’re legally responsible for checking the waste-carrier licence of the person taking away their they can be prosecuted for failing to do so, particularly if the waste is subsequently fly-tipped.

Northumberland County Council confirmed that fly tipping has become and increased problem and they seem that the problem is due to social media and people using "Man with a van" rather than using authorised companies and that they would encourage people to be more vigilant in the area with fly tipping and report anything suspicious. They would encourage us as a council to encourage residents to use an authorised waste carrier, use household waste recovery centres and use the hazardous household waste collection service when applicable.

At the moment the cameras are being utilised elsewhere and if one becomes available they will look to implement one but in the meantime they would encourage the above.

1. **RESIDENTS MEETING POINTS**

Weeds – The weeds were sprayed on 4th July but many areas were missed again, this is an ongoing issue.

Speeding in the village – flashing signs, 20mph limit, crossings Hexham Road/Towne Gate see point 10.

School building works – Builders compliance – The Parish council have contacted the Considerate Constructors Scheme to which the school constructors are affiliated

Public phone sign – To be removed

Bus shelter seat – This has been approved and is going ahead.

Graffiti and rubbish tipping common – The various quarries were checked for graffiti and none was found as the foliage is now pretty high. This will be re checked in the winter.

Cycle tracks in lower common – as this land does not belong to the Parish Council we cannot directly do anything but are passing all complaints on to the relevant owners.

1. **TRAFFIC CALMING**

Community speedwatch update – it has now been proved by the speed watch volunteers the extent of people speeding on the slip road coming into the village, the B6528 through the village and the Military Road which gives us proof to give to the County Council.

20 mph zone school – The County Council have decided to make the area around the school and all of the estate a 20mph zone, maps of this are available in the library. So far there has been no consultation. It was decided to canvas some views of the people living in the area regarding the extent of the zone.

Discussion on possible systems – The areas identified for needing traffic calming are

1. B6528 coming into the village from Horsley.

2. The slip road from the A69 into the village.

3. The Military Road.

4. The B6528 coming from Throckley.

Two systems are being investigated

1. A gateway into the village consisting of signage and sleeping police men. Price £5000 per gateway installed by the County Council.

2. Flashing speed signs that show the motorists actual speed, prices are being sought for different types of signage.

Payment options – These measures would have to be paid for by the Parish Council, it was decided to ask Councillor Jackson if he may be able to help in anyway.

1. **SPORTS FIELD CHANGING ROOMS**

Progress report – Electricity is now connected, builders should be starting at the end of next week to do the internal fit out. A second car park has been constructed by Heddon Juniors football team who are now using the field.

Removal of old changing rooms – These are now empty and ready to be removed this will be done by Heddon St Andrews team at no cost.

Review of tenancy agreement – It was decided to form a sub-committee to deal with Selman Park issues members will be Dr. Gardner-Medwin, Mr Armstrong, Mr Adams and Mr Young, it was also agreed to invite two members of the user groups to be part of the committee. The first meeting will be in August.

1. **CHAIRMAN’S MEETING –** This item was not discussed due to time constraints

Report overview

Discuss recommendations

1. **HIGH SPEED BROADBAND**

There are currently 82% of people able to get High speed broadband

1. **GORSE HILL -** This item was not discussed due to time constraints
2. **CORRESPONDENCE**
3. Email: Trees welfare Field (2) – it was decided to get the trees trimmed with a view to getting the crowns lifted over the winter.
4. Email: NALC meeting notes with NCC local services
5. Email: NCC green dog walker campaign
6. Post: Gas main renewal

Items 2, 3 and 4 of section 15 were not discussed due to time constraints

The meeting closed at 21.05

**At the end of the meeting their will be a short meeting of the trustees of the Heddon on the Wall War Memorial Charity.**



05/07/2017 Removal of tyre swings 1225 £ 45.00

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| **Owner** | **Action** | **Status** |
| L Pringle | Email address to Richard for resident re Close House |  |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| R Young | To cut brush butterfly farm |  |
| L Pringle | Organise cutting Memorial Park trees |  |
| K Pearson | Renew chippings under seesaw Welfare Field |  |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Organise trim Welfare Field trees |  |
| L pringle | Planning enforcement re advertising Taberna Close |  |
| R Young | Price for fencing – sports field | **Ongoing** |
| P Jackson | Contact the airport regarding residents issues | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | To organise removal of the public phone sign | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| A Gardner Medwin | Organise paving stones for around info boards | **Ongoing** |
| L Pringle | Investigate VAT registration |  |
| L Pringle | Organise Selman Park committee meeting |  |
| K Pearson | Get spur for library doors moved |  |
| R Young | To speak to Bays Leap farm re fly tipping area |  |
| I Armstrong | To speak to close house re school parking on the B6528 on tournament week |  |
| R Adams | To nominate 2 users for the sportsfield committee |  |
| A Gardner Medwin | To write to Councillor Jackson re help for traffic calming measures |  |
| A Gardner Medwin | Send 20 mph zone map to Peter and canvas views |  |
| A Gardner Medwin | Add 20 mph to gossip article |  |
| A Gardner Medwin | Add contacting the PC and Facebook page to Gossip article |  |
| A Gardner Medwin | To write to resident regarding Lime Tree |  |